

FAREHAM

BOROUGH COUNCIL

AGENDA FOR THE EXECUTIVE

Date: Monday, 2 November 2020

Time: 6.00 pm

Venue: Microsoft Teams - Virtual meeting

Executive Members:

Councillor S D T Woodward, Policy and Resources (Executive Leader)

Councillor T M Cartwright, MBE, Health and Public Protection (Deputy Executive Leader)

Councillor F Birkett, Housing

Councillor Miss S M Bell, Leisure and Community

Councillor K D Evans, Planning and Development

Councillor S D Martin, Streetscene

1. Apologies for Absence

2. Minutes (Pages 5 - 14)

To confirm as a correct record the minutes of the meeting of the Executive held on 12 October 2020.

3. Executive Leader's Announcements

4. Declarations of Interest

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct.

5. Petitions

6. Deputations

To receive any deputations, of which notice has been lodged.

7. References from Other Committees

To receive any references from the committees or panels held.

Matters for Decision in Public

Note: Where an urgent item of business is raised in accordance with Part 3 of the Constitution, it will be considered with the relevant service decisions as appropriate.

8. Housing

Key Decision

(1) Fareham Housing development at the Former Scout Hut site, Montefiore Drive, Park Gate (Pages 15 - 24)

A report by the Deputy Chief Executive Officer.

(2) Sea Lane Housing Site, PO14 2NB (Pages 25 - 34)

A report by the Deputy Chief Executive Officer.

9. Leisure and Community

Key Decision

(1) Covid-19 Impact on new Arts and Entertainment Venue Project (Pages 35 - 44)

A report by the Director of Leisure and Community.

10. Health and Public Protection

Key Decision

(1) Community Safety and CCTV Review (Pages 45 - 84)

A report by the Director of Leisure and Community.

11. Policy and Resources

Key Decision

(1) Management and Operation of Solent Airport - Extension of contract with Regional and City Airports Limited (Pages 85 - 90)

A report by the Director of Planning and Regeneration.

Non-Key Decision

(2) Annual Review of the Corporate Strategy 2017/2023 (Pages 91 - 118)

A report by the Deputy Chief Executive Officer.

(3) Solent Airport Consultative Committee (Pages 119 - 126)

A report by the Director of Planning and Regeneration.



P GRIMWOOD
Chief Executive Officer

www.fareham.gov.uk

23 October 2020

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FAREHAM

BOROUGH COUNCIL

Minutes of the Executive

(to be confirmed at the next meeting)

Date: Monday, 12 October 2020

Venue: Microsoft Teams Virtual Meeting

Present:

S D T Woodward, Policy and Resources (Executive Leader)
T M Cartwright, MBE, Health and Public Protection (Deputy
Executive Leader)
F Birkett, Housing
Miss S M Bell, Leisure and Community
K D Evans, Planning and Development
S D Martin, Streetscene

Also in attendance:

L Keeble, for items 9(1) & 11(1)
R H Price, JP, for items (8(1) & 9(1)



1. APOLOGIES FOR ABSENCE

There were no apologies given for this meeting.

2. MINUTES

RESOLVED that the minutes of the meeting of the Executive held on 07 September 2020 be confirmed and signed as a correct record.

3. EXECUTIVE LEADER'S ANNOUNCEMENTS

The Executive Leader made the following announcements.

Test and Trace Support Payments

On the 20 September, the Government announced a new financial support package that would be introduced for working people on low incomes. Individuals could be eligible for a £500 payment if they told by NHS Test and Trace to self-isolate, and it is clear that by doing so they would lose income. The support is applicable with effect from 28th September, and Councils were asked to administer the scheme within 2 weeks of the start date (i.e. from today, 12th October).

The funding for the scheme in Fareham is £54,000, and the Executive Leader was pleased to advise Members that the system is up and running from today.

So far, 4 enquiries have been received, and those who are eligible for the support will receive the £500 payment within 3 days.

The Executive Leader put forward his thanks to officers who have worked extremely hard to design and implement the Support Payment system in a very short space of time.

COVID Business Grants

During the height of lockdown, the Council worked tirelessly to support local businesses, and part of our efforts were in administering three business grant schemes. They were the "Small Business Grants" scheme, the "Retail, Hospitality and Leisure Grants" scheme and finally, the "LA Discretionary Business Grants" scheme.

These packages of support came to an end on 30 September, and the Executive Leader thought it would therefore be appropriate to advise Members how well the Council did. In doing so he was able to advise Members that the Council:

- received 2,329 requests for support, across the three schemes
- paid £10,000 to 1,087 businesses under the SBG scheme
- paid up to £25,000 to 401 businesses under the RHLG scheme; and
- paid up to £10,000 to 150 businesses under the Discretionary scheme.

In total, this amounted to nearly £20m of support to Fareham businesses (£19,804,000), and the Executive Leader confirmed that every pound of funding that was at the discretion of this Council to allocate, was paid out to businesses in the borough. None will be returned to the Government. (£1,019,000).

The Executive Leader thanked the Officers involved in this significant piece of work, which has undoubtedly helped to save businesses and jobs in the borough.

4. DECLARATIONS OF INTEREST

There were no declarations of interest made at this meeting.

5. PETITIONS

There were no petitions submitted at this meeting.

6. DEPUTATIONS

The Executive received a deputation from Mr Gareth Jones in respect of item 9(1) – Review of the Garden Waste Collection Service.

7. REFERENCES FROM OTHER COMMITTEES

Streetscene Scrutiny Panel – 24 September 2020

Minute 6 – Review of Garden Waste Collection Service

The Panel received a presentation by the Head of Streetscene on the Review of the Garden Waste Collection Service and were given the opportunity to comment on the draft report that will be considered by the Executive at its meeting scheduled to take place on 12 October 2020. A copy of the presentation is attached to these minutes as Appendix A.

At the invitation of the Chairman, Councillor S Cunningham addressed the Panel on this item.

At the invitation of the Chairman, Councillor S D Martin, Executive Member for Streetscene, also addressed the meeting on this item.

Members discussed the report at length and acknowledged that the Council has had to take action to secure new revenue streams to assist with the funding gap that will arise as a result of a recent decision by Hampshire County Council to no longer allow Fareham Borough Council to recover costs for material recycling.

Members felt very strongly that the marketing campaign to launch this service will be a key tool in ensuring residents understand that this service is currently a free service that is not covered by Council tax payments, and to explain why it has become necessary to consider implementing a charge for the collection of garden waste.

Members discussed the proposed cost of the service and felt that when compared to some other Council's, it appears to be quite expensive. However, Officer explanations were accepted that the costings have been calculated by benchmarking against a group of Councils with a similar size and demographic to Fareham to ensure that comparisons are relevant. In addition, comparison costs with other Council's should be made based on the likely charges in the 22/23 municipal year rather than current rates as this is when it is proposed that the service be implemented. Members acknowledged that whilst people may regret the necessity to charge, they are likely to accept it and welcome what will ultimately be an improved service in terms of capacity and handling.

Members put forward concerns that some residents may not be able to afford to purchase a subscription or may not have space to store a bin. Officers acknowledged that there will be a need to consider whether some residents will need support through the transition period and explained that residents will be able to share a subscription with neighbours, family or friends. In addition, the marketing campaign will highlight the very successful scheme that is being run by Hampshire County Council that encourages people to home compost.

Members discussed home composting in detail including the merits of combined food and garden waste composting bins and considered whether it would be worth promoting this type of receptacle now. However, it was felt that the significantly higher unit cost for this type of composting bin is prohibitive.

Members raised concerns that composting could have a significant impact on the Council's recycling target. It was felt, however, that this would be offset by the significant benefits to the environment and a reduction in the carbon footprint. It was agreed that the Panel would recommend that the following paragraph be added to the Executive report as an additional recommendation:

"Fareham Borough Council will work with Hampshire County Council to further promote home composting of garden and food waste."

Members raised concern that if residents did not take up the service, this could result in garden waste being disposed of as general household waste. This would also then have a potential impact on the Council reaching its recycling target. Officers explained that there was no evidence put forward during research carried out with other Council's to suggest that the volume of residual household waste would increase as a result of implementing charges.

Members queried whether it might be possible to provide residents with a choice of available bin sizes. Officers explained that the cost saving for a smaller sized bin is so small that it is unlikely that residents would want to take up this option.

Members discussed who would be responsible for replacing broken bins and also whether a subscription would be transferrable in the event of people moving to a new house. Officers confirmed that the current policy for replacing the bin free of charge will continue to apply and that if moving to a new house within the Borough, the subscription could be transferred. Refunds on subscriptions would not be offered as the cost to administer this would be expensive.

RESOLVED that the Panel recommends that the following additional recommendation be added to the draft Executive report for consideration at the meeting scheduled to take place on 12 October 2020.

“Fareham Borough Council will work with Hampshire County Council to further promote home composting of garden and food waste.”

This item is listed at Agenda item 9(1) of the agenda.

Planning & Development Scrutiny Panel – 1st October 2020

Minute 7 – Publication (Regulation 19) Local Plan

The Panel received a report on the Publication (Regulation 19) Local Plan from the Head of Planning Strategy and Economic Development.

At the invitation of the Chairman, the Panel received a representation from Councillor R Price, JP during this item.

Members were asked to email any grammatical errors in the documents to officers to collate so that the discussion at tonight’s meeting could focus on the substantive part of the documents.

Members were taken through the covering report including Annex 1, the Executive report to be scrutinised by the Panel. Members inquired about the consultation and raised concerns regarding the challenge of Officers not being able to hold CAT meetings throughout the Borough to inform residents. Officers explained that sophisticated virtual software had been purchased to allow officers to communicate with public through the consultation process via a web-based platform. Many residents do not have access to any internet-based technology and although the Covid-19 pandemic has brought about an increase in online activity there are still residents who would not be able to access the website. As with previous consultations a dedicated Fareham Today will be delivered to every household to allow everyone to understand that the Local Plan consultation has begun and how they can have their say.

The Head of Planning Strategy and Economic Development then directed Members to the numerous technical Appendices within the Local Plan document and asked for comments and questions where appropriate.

Members requested, during discussions on Appendix C - Sustainability Appraisal, that the Executive is asked to consider: -

- i. the inclusion of specific text to strengthen policies to provide a clear expectation to developers/planning applicants that developments, whether residential or commercial, should provide the opportunity to upskill and train people.

The Head of Planning Strategy and Economic Development then invited questions, comments or amendments from Members on each chapter of Appendix A - Draft text of the Publication (Regulation 19) Local Plan in turn.

When discussing Chapter 4, a proposal was raised to move forward to the next chapter of Appendix A over concerns that discussions regarding specific

development sites could result in Members being predetermined at future Planning Committee meetings.

Upon being seconded the proposal was voted on and declared LOST.

Members discussed each chapter at length and agreed to ask the Executive to consider: -

- ii. that on Appendix A – page 53-54, paragraph 4.20, the list of Housing Allocation Policies to include ** denoting sites that are new and as yet to be decided by the Planning Committee to make it easier for residents to see this from the list of sites rather than going through each site in turn;
- iii. that references to the Daedalus Airfield to be changed to Solent Airport to allow consistency across Council documents;
- iv. whether it would be appropriate to add reference to a specific geographic zone around Solent Airport, within which housing proposals should be required to have a Noise Assessment to understand the potential impacts on future residents from the flight path;
- v. reference to Policy TIN1 in Policy E5 should refer to all forms of transport, not just car parking;
- vi. to include a policy statement, where appropriate, about the airport itself, including a statement along the lines of 'unless it can be demonstrated that such uses are no longer financially viable' (such as in Policy E6)
- vii. that a survey of hedgerows on potential development sites to be carried out in order to strengthen their protection in line with Policy NE6;
- viii. that the ramifications of excepting Policy TIN2a as it is.

RESOLVED that Members of the Planning and Development Scrutiny Panel considered the contents of the report and ask the Executive to consider: -

- i. within Appendix C - Sustainability Appraisal, the inclusion of specific text to strengthen policies to provide a clear expectation to developers/planning applicants that developments, whether residential or commercial, should provide the opportunity to upskill and train people.
- ii. that on Appendix A – page 53-54, paragraph 4.20, the list of Housing Allocation Policies to include ** denoting sites that are new and as yet to be decided by the Planning Committee to make it easier for residents to see this from the list of sites rather than going through each site in turn;
- iii. that references to the Daedalus Airfield to be changed to Solent Airport to allow consistency across Council documents;
- iv. whether it would be appropriate to add reference to a specific geographic zone around Solent Airport, within which housing proposals should be required to have a Noise Assessment to understand the potential impacts on future residents from the flight path;

- v. reference to Policy TIN1 in Policy E5 should refer to all forms of transport, not just car parking;
- vi. to include a policy statement, where appropriate, about the airport itself, including a statement along the lines of 'unless it can be demonstrated that such uses are no longer financially viable' (such as in Policy E6)
- vii. that a survey of hedgerows on potential development sites to be carried out in order to strengthen their protection in line with Policy NE6; and
- viii. the ramifications of excepting Policy TIN2a as it is.

This item is listed at Item 10(1) of the agenda

Policy & Resources Scrutiny Panel – 8th October 2020

Minute 6 – The Council's Carbon Footprint in 2019/20

The Panel considered a report by the Director of Planning and Regeneration on the Council Services Carbon Footprint.

At the invitation of the Chairman, Councillor Martin, Executive Member for Streetscene addressed the Panel on this item.

Members discussed this item at length and made a variety suggestions, Councillor Keeble asked whether the Council's housing stock could benefit from one of the Government's schemes for reducing carbon emissions, and if the Council could advertise these schemes to the wider borough.

Councillor Kelly asked for clarification on the carbon footprint of producing papers for Committee meetings.

Councillor Mrs Bayford put forward a suggestion that the Mayor's car could be changed to an electric car, and whether any of the Council vehicle fleet could be replaced with electric vehicles as and when they come up for replacement.

Members were advised that, following approval of this Executive report, the focus will be production of carbon reduction plan for the Council's services which will cover the Council's housing stock. There will also be work undertake with the wider borough through the Greening Scheme.

RESOLVED that the Panel recommendations to the Executive at its meeting on 12 October 2020 that:

- (a) the Panel's comments/suggestions above are taken into account when considering this report; and
- (b) the details set out in Appendix A of its report and that it is used as the basis for the preparation of the Council's Carbon Reduction Plan.

This item is listed at Item 11(3) of the agenda.

Minute 7 - The Revised Medium -Term Finance Strategy

The Panel considered a report by the Deputy Chief Executive Officer on the revised Medium-Term Finance Strategy for the period of 2020/21 through to 2024/25.

RESOLVED that the Panel recommends to the Executive at its meeting on 12 October 2020 that it approves the Medium-Term Finance Strategy for the period 2020/21 to 2024/25 as set out in Appendix A of the report.

This item is listed at Item 11(1) of the agenda.

8. LEISURE AND COMMUNITY

(1) Naming of New Arts and Entertainment Venue - Results

At the invitation of the Executive Leader, Councillor R H Price, JP addressed the Executive on this item.

RESOLVED that, having considered the public consultation results when deciding upon the name of the new Arts and Entertainment venue, the preferred name for the venue is Fareham Live.

(2) Covid-19 Special Grants Programme

RESOLVED that the Executive approves the establishment of a Covid-19 Special Grant Programme for the financial year 2020/21.

9. STREETSCENE

(1) Review of the Garden Waste Collection Service

The Executive received a deputation in respect of this item from Mr Gareth Jones.

This item was brought forward on the agenda.

At the invitation of the Executive Leader, Councillors L Keeble and R H Price, JP addressed the Executive on this item.

The comments of the Streetscene Scrutiny Panel were taken into account in considering this item.

RESOLVED that the Executive agrees that:

- (a) the introduction of a new chargeable garden waste scheme, commencing on 01 February 2022, be approved;
- (b) an annual subscription of £50 for a 140-litre and £60 for a 240-litre wheeled bin be approved;
- (c) a bin purchase charge of £32 for a 140-litre and £34 for a 240-litre wheeled bin be approved;

- (d) a 50% early bird discount for a bin purchase be offered in year 1 of the scheme;
- (e) a budget of £296,400 for the procurement and delivery of wheeled bins, a marketing campaign and temporary administration support be approved; and
- (f) the Council will work with Hampshire County Council to further promote home composting of garden and food waste.

10. PLANNING AND DEVELOPMENT

(1) Publication (Regulation 19) Local Plan

A tabled item was presented in respect of this item to provide details of a number of proposed changes to Appendix A, the draft text of the Publication Local Plan, and one change to Appendix B, the Policies Map, in order to address matters highlighted by the Planning and Development Scrutiny Panel. In addition, details of a small number of proposed changes to Appendix A are provided which either correct errors or reflect changes necessary in light of recent information. A copy of the tabled item is attached to these minutes as Annex A.

The comments of the Planning and Development Scrutiny Panel were taken into account when considering this item.

RESOLVED that the Executive endorses and recommends to Council for approval:

- (a) that the Publication Local Plan, as set out at Appendix A and B to the report, incorporating the tabled item proposals, as appended to these minutes (Annex A), be published for a six-week period of public consultation, together with supporting documents included at Appendix C to G and listed as background papers;
- (b) that the Director of Planning and Regeneration, following consultation with the Executive Member for Planning and Development, be authorised to make any necessary minor amendments to the documents, prior to publication, provided these do not change the overall direction, shape or emphasis of the document and do not raise any significant new issues prior to the document being submitted to the Secretary of State;
- (c) that the Director of Planning and Regeneration, following consultation with the Executive Member for Planning and Development, be authorised, following the completion of the consultation period, to submit the Publication Local Plan to the Secretary of State (together with any necessary minor modifications or that are required to ensure legal compliance and/or 'soundness'); and
- (d) that the Publication Local Plan be a material consideration to be afforded due weight in the determination of planning applications.

- (2) Government consultation on White Paper 'Planning for the Future'

RESOLVED that, having considered the content of the report, the Executive:-

- (a) approves the suggested approach to the Council's response; and
- (b) delegates authority for the final consultation response to the Director of Planning and Regeneration, following consultation with the Executive Member for Planning and Development.

11. POLICY AND RESOURCES

- (1) Financial Forecast for Medium Term Finance Strategy

At the invitation of the Executive Leader, Councillor L Keeble addressed the Executive on this item.

The comments of the Policy and Resources Scrutiny Panel were taken into account in considering this item.

RESOLVED that the Executive approves the Medium-Term Finance Strategy for the period 2020/21 to 2024/25, as set out at Appendix A to the report;

- (2) Pay Policy

RESOLVED that the Executive:

- (a) agrees to submit the updated Pay Policy to the Council for approval; and
- (b) recommends that the Council approves the new Recruitment and Retention Policy – Pension Scheme Compensation Policy.

- (3) Council Services Carbon Footprint

The comments of the Policy and Resources Scrutiny Panel were taken into account in considering this item.

RESOLVED that the Executive agrees that the Fareham Borough Council Services Carbon Footprint Calculation Report 2019/20 set out in Appendix A is used as the basis for the preparation of the Council's Carbon Reduction Plan.

(The meeting started at 6.00 pm
and ended at 7.42 pm).

FAREHAM

BOROUGH COUNCIL

Report to the Executive for Decision 02 November 2020

Portfolio:	Housing
Subject:	Fareham Housing development at the former Scout Hut site, Montefiore Drive, Park Gate
Report of:	Deputy Chief Executive Officer
Corporate Priorities:	Providing Housing Choices

Purpose:

To seek approval for the funding arrangements to deliver nine new affordable home ownership flats on the former Coldeast Scout Hut site on Montefiore Drive and to seek approval of the process toward the appointment of contractors for the scheme.

For the Executive to also note that existing TV mast equipment at the site will be relocated onto the new building and that the Council will need to revisit the original transfer agreement with Homes England as the proposal now includes nine (rather than seven) flats.

Executive summary:

The attached report provides Members with an overview of the funding arrangements proposed for the delivery of nine new flats for affordable home ownership at the former scout hut site.

Further details surrounding the funding arrangements, including the total estimated cost to deliver the project, are provided in the confidential Appendix B attached to this report.

In addition to the funding arrangements, this report seeks Executive approval for delegated authority that will allow a time efficient appointment of an appropriate contractor to build out the scheme.

Information is also provided on the need to revisit and vary the original transfer agreement between Homes England and the Council; a matter that has been favourably discussed between parties. Existing TV mast equipment at the site will also need to be relocated.

Recommendation/Recommended Option:

It is recommended that the Executive agrees:

- (a) the funding mechanisms, as outlined in the confidential Appendix B, for the delivery of an affordable home ownership scheme at the former Coldeast Scout Hut site; and
- (b) that the award of contract and the appointment of building contractor(s) for the former Coldeast Scout Hut site to be delegated to the Deputy Chief Executive Officer, following consultation with the Executive Member for Housing.

Reason:

To ensure the funding arrangements are acceptable and to enable a time efficient process to deliver the scheme if/when a formal planning consent is available on the site.

Cost of proposals:

The total estimated cost to deliver the scheme at the former Coldeast Scout Hut site is outlined in the accompanying confidential Appendix B. This has been established in liaison with the Council's Finance team.

Appendices:

- A:** Proposed Site Plan and Front Elevation
- B:** Funding Arrangements (confidential)

Background papers: None

Reference papers: Corporate Strategy 2017-2023
Affordable Housing Strategy 2019

FAREHAM

BOROUGH COUNCIL

Executive Briefing Paper

Date:	02 November 2020
Subject:	Fareham Housing development at the former Scout Hut site, Montefiore Drive, Park Gate
Briefing by:	Deputy Chief Executive Officer
Portfolio:	Housing

INTRODUCTION

1. The Council's Affordable Housing Strategy (2019) includes objectives that seek to provide additional affordable housing for those in need. Five new Council homes in Park Gate (Oak Tree Close) were completed in the summer and the Highlands Road scheme (Rose Court) will complete in the early part of 2021.
2. When the Council acquired the former Scout Hut site from Homes England it benefitted from an outline planning consent for seven flats. Since that time the Council's appointed architect has drawn a scheme to provide nine flats with a more traditional design. This proposal is now subject to a full planning application.
3. This development site will contribute to the Corporate Strategy 2023 by 'Providing Housing Choices' and contribute to the objectives of the Council's Affordable Housing Strategy to provide more affordable homes.
4. To facilitate a time efficient delivery of the scheme Executive approval for the funding arrangements and process to appoint a contractor is sought.

BACKGROUND

5. The Coldeast Scout Hut was purchased from Homes England in March 2019. A full planning application for nine flats was submitted in spring 2020 and is expected to go to the Council's Planning Committee for determination later this year. For information the proposed site plan and front elevation extracts are shown in Appendix A.
6. Previous Fareham Housing schemes have focused on delivering affordable homes for rent. Within the Borough there is also a need for affordable home ownership opportunities such as Shared Ownership. Shared Ownership is typically suited to working households who are unable to afford to buy a property at open market value. It works by the individual/couple purchasing a share of the home, normally between 25-75%, and then paying rent for the part of the home they don't own. Owners can later choose to purchase additional shares of the home until they potentially own it outright;

this is known as staircasing. The Council would effectively be a near silent partner to whom the rent would be paid.

7. Subject to planning approval it is important that this scheme can progress in a timely manner. Executive approval is sought relating to the funding arrangements and to delegate the process for appointment of contractors.

FUNDING MECHANISMS

8. The costs to deliver this scheme will principally be met from borrowing. Homes England grant funding will also be sought in order to contribute toward the scheme costs.

Borrowing

9. As this proposal is expected to provide Shared Ownership, borrowing is an affordable source of funding for the scheme. Shared ownership typically sees purchasers buy a share of the home (for example 25%, 50% or 75%) depending on what they can afford.
10. As well as some initial sale receipts there is an on-going rental income provided from the shared ownership approach as occupants pay rent for the share of the home they do not own. The rent paid by occupiers is proportionate to the share owned (i.e. someone owning 25% of a property will pay more rent than someone owning 75% of a property). Rent is typically 2.75% of the unowned share.
11. The Council's Finance Team are satisfied that the sales and rental income from the development will comfortably support the borrowing required to deliver the scheme. Ultimately it will provide a positive receipt to the Council that can be used to fund the development of other new affordable homes elsewhere in the Borough.

Grant Funding

12. A new grant funding programme has recently been announced by Homes England to cover the period 2021-2026. The application/bid process is expected to open shortly. Officers will make an application for grant funding and any grant received will reduce the borrowing required.

CONTRACTOR APPOINTMENT

13. To enable a time efficient delivery of the scheme (and subject to planning permission being granted) it is important that progress can quickly be made toward construction. Executive approval is sought for the Deputy Chief Executive Officer to have delegated authority to award the contract to the highest scoring tenderer for the site, at a level not in excess of that outlined in Confidential Appendix B, following consultation with the Executive Member for Housing.
14. The tender process to appoint a contractor will be undertaken in accordance with the Council's Procurement and Contract Procedure Rules (v1.2 January 2020). Potential contractors will be subject to pre-qualification questions to ascertain they are eligible and capable to deliver the works. In all cases the Council will seek to obtain a minimum of three tender responses.
15. Value for money will be the main consideration in appointing contractors but it will not be the sole consideration. It will also be important that a quality build will be achieved in a timely manner and that a good working relationship will be maintained with the Council throughout. This will all be managed appropriately through the tender process.

Other Matters

Potential national changes to affordable home ownership

16. It is currently intended that this scheme will be available as Shared Ownership. There are however pending national changes to affordable home ownership products.
17. Potential changes include the introduction of First Homes. Sold at 70% of open market value no rent is payable on First Homes and the 30% reduction in value then applies to all future sales of that home. Early indications suggest this does not generate the same level of financial gain to the Council and therefore does not contribute in the same way to affordable housing delivery elsewhere in the Borough.
18. There are also potential changes to the Shared Ownership model to allow an initial sale as low as 10% and some repair and maintenance responsibility for the Council/Registered Provider.
19. Should national changes occur, or different models arise, then Officers will consider the most appropriate approach to the site taking account of the funding mechanisms contained in this report and the overall objective to deliver more affordable homes.

TV mast/equipment at the site

20. For Executive Members information there is TV mast present on the site (with equipment housed on a lattice tower). On construction of the flats this equipment will be rehoused on the side of the building. The lattice tower will no longer be needed and will be removed. Prior discussions have occurred with the relevant equipment provider and associated costs have been considered as part of the estimated project costs.

Transfer agreement variation

21. The transfer agreement associated with the purchase of the site from Homes England included reference to the delivery of the previous outline planning permission for seven units. The current proposal for nine units has been discussed with officers at Homes England. No issues are to be expected but a revised legal agreement/variation will need to be entered into by both parties.

Project timeline

22. The timings to deliver this proposal remain approximate and dependant on several factors. Should planning consent be granted in 2020 then technical drawings will then be produced to enable the full tender process to be undertaken in spring/summer 2021. Construction on site should hopefully then commence before the end of 2021. The build programme is likely to take 12-18 months.

Enquiries:

For further information on this report please contact Robyn Lyons (Ext 4305)

Appendix A

Proposed Site Layout Plan (extract)



Proposed Front Elevation (extract)



By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

FAREHAM

BOROUGH COUNCIL

Report to the Executive for Decision 02 November 2020

Portfolio:	Policy & Resources and Housing
Subject:	Sea Lane Housing Site, PO14 2NB
Report of:	The Deputy Chief Executive Officer
Corporate Priorities:	Providing Housing Choices

Purpose:

To seek Executive approval for the principle to provide self/custom build plots on Council owned land on the corner of Sea Lane and Stubbington Lane. Including associated funding arrangements, processes toward delivery and sales, and the use of any net receipts following the sale of self/custom build plots.

Executive summary:

This report provides members with an overview of the proposal to provide 4No. self/custom build plots at the Sea Lane site.

In order to progress the self/custom build plots, some enabling works are required to provide services and access, and in order to progress the sites promptly, delegated authority is sought to appoint relevant contractors to carry out these works and the subsequent marketing/sales of the plots. The report also sets out intentions for the sale of a small strip of the site to an immediate neighbour.

The net proceeds from the site disposal, taking account of the enabling works, will be used to support the provision of Affordable Housing elsewhere in the Borough, although it is anticipated that an element of the proceeds could be repayable to Homes England.

Recommendation/Recommended Option:

It is recommended that the Executive agrees:

- (a) the principle of delivering 4No. self/custom builds plots at the Sea Lane site; as a new Housing Enabling Capital Programme scheme;
- (b) the scheme funding mechanisms, as outlined in confidential Appendix B, for the delivery of serviced plots ready for market sale;

- (c) that the appointment of any relevant contractors (to provide demarcated and serviced plots) be delegated to the Deputy Chief Executive Officer;
- (d) that officers may, subject to appropriate value as determined by the Council's Head of Property, sell a small strip on the western side of the site to an immediate neighbour;
- (e) that officers, subject to the satisfaction of the Council's Head of Property, ensure the plots are marketed at an appropriate value and have delegated authority to agree/accept an appropriate offer for each individual plot; and
- (f) that those net sale capital receipts available to the Council will be held in the general fund and be used toward the provision of affordable housing in the Borough.

Reason:

To ensure the principle, funding arrangements and overall approach (practical and financial) are acceptable and to allow for a time efficient delivery and subsequent sale of the plots.

Cost of proposals:

The total estimated cost to deliver the self/custom build plots, including estimated sale value, is outlined in the accompanying confidential Appendix B. This has been established in liaison with the Council's Finance and Property teams.

Appendices:

- A:** Site Plan with indicative plot layout
- B:** Funding Arrangements (confidential)

Background papers: None

Reference papers:

- Corporate Strategy 2017-2023
- Affordable Housing Strategy 2019
- FBC Self-build and Custom House Building Action Plan 2018

FAREHAM

BOROUGH COUNCIL

Executive Briefing Paper

Date:	02 November 2020
Subject:	Sea Lane Housing Site PO14 2NB
Briefing by:	The Deputy Chief Executive Officer
Portfolio:	Policy & Resources and Housing

INTRODUCTION

1. There is a need for self-build or custom build housing within the Borough of Fareham. The Council owned site at Sea Lane provides an ideal opportunity for such a use.
2. The Sea Lane site is allocated for housing development and is likely to be a popular location for self/custom build. In contrast the Stubbington/Hill Head area has a lower need for affordable homes than other areas of the Borough. Delivering self/custom build at this site therefore provides a strategic approach to providing housing choices by contributing to one form of housing need (e.g. market self/custom build) whilst generating a net profit that could be used to facilitate affordable housing elsewhere in the Borough.
3. This development site will therefore contribute to the Corporate Strategy 2023 by 'Providing Housing Choices'. To facilitate a timely delivery of this site Executive approval is sought for the principle of self-build plots; the process to deliver, market and sell the self-build plots; and the funding and use of net receipts associated with this.

BACKGROUND

Self/Custom Build Need

4. In September 2018 the Council's Executive approved the 'Self-build and Custom House Building Action Plan'. This identified how the Council aims to '*positively influence or help secure development opportunities where we can support individuals or organisations in our local communities to deliver high quality self-build or custom house building to meet demand in the Borough*'.
5. Self-build and Custom build typically includes homes built by individuals, an association of individuals, or where an individual employs other parties to design and/or build a home which they will then live in and where they have had primary input into the design, layout and specifications of the property.
6. The Sea Lane site is identified in the adopted Local Plan Part 2 (Development Sites and Policies Plan) as housing allocation H13. The policy wording encourages a self-build

scheme for this site.

7. The National Planning Policy Framework (NPPF) requires Local Planning Authorities to assess and reflect the housing needs of different groups, this includes people wishing to commission or build their own home.
8. Since 2016 the Council (Planning Strategy) have held a Self and Custom Build Register. The numbers on the register have since increased and at October 2020 there were 107 individuals on the register. There is a very strong preference for detached properties and Stubbington/Hill Head is expected to be an area of interest to perspective purchasers.
9. It is therefore clear that an unmet and growing need for self/custom build plots exists in the Borough and this site can contribute to that need.

Site Background

10. The Council acquired the Sea Lane site in 2017 as a package of sites from Homes England. As part of the land transfer arrangement both the Sea Lane and Stubbington Lane sites were earmarked for residential development. The transfer agreement included a stipulation that if either site were used for anything other than affordable housing then 50% of any net uplift in value would be payable to Homes England.

THE SELF BUILD APPROACH AND PROCESS

11. Based on the Borough's need for self/custom build plots officers are confident in the subsequent successful sale of the plots at this site, particularly as the intended approach (see Appendix A for an indicative site plan) includes the more desirable detached home approach.
12. Although the Council has no formal obligation to directly provide self/custom build plots there is clearly a strong need in the Borough and limited available plots to meet that need. Stubbington/Hill Head is likely to be attractive area for potential self-build purchasers and alongside this, it is one of the lower areas of need for affordable rent housing. This site therefore provides a logical opportunity for the Council to provide private market self-build plots with the Council's net receipts from the plot sales being used to support the provision of affordable housing elsewhere in the Borough.
13. Subject to Executive approval to the recommendations in this report, the following steps will be undertaken: -
 - i) Planning application process: This will be similar to an outline proposal to establish the principle of the 4No. plots and to also approve certain parameters that each individual plot design must adhere to. For instance maximum heights, building footprints, where no windows would be appropriate, etc.
 - ii) Plot Preparation: If/when planning consent is approved officers will seek appropriate contractors to (a) provide the servicing to plots (electric, gas and water); (b) to demarcate the individual plots; and (c) appropriately lay out the shared driveway.
 - iii) Marketing: Marketing will take place using an appropriate local agent with self/custom build experience.
 - iv) Sale of Plots: Officers will review any offers made and accept those considered

most appropriate. Legal processes will be undertaken in relation to the sales.

- v) After Sales: Once a sale is completed then the Council will still be involved in reviewing and determining the detailed plans formulated by plot owners as part of the planning process. It is the intention that no ownership responsibility will be retained at the site once all plots are sold.

14. In all the above stages multiple discipline involvement from within the Council will be sought. This will include Planning Officers in the context of the Council's Local Planning Authority function. Separate to this the Procurement Manager will ensure all appointments of contractors for the works including serving/demarcation of the plots together with the required consultancy/professional services are undertaken in accordance with the Council's Procurement and Contract Procedure Rules (v1.2 January 2020); Property Development Officers (in overseeing delivery of serviced plots); Estates Surveyors (members of the RICS) (in relation to marketing/sales approach and accepting appropriate offers); and Legal services (to facilitate sales and ensure plots are maintained, appropriate shared drive responsibility between occupants, etc.).

FUNDING AND USE OF RECEIPTS

15. The full funding details are outlined in confidential Appendix B. The information remains confidential to ensure that the costs to deliver the serviced plots, and the resulting likely market sales values, remain competitive.
16. As mentioned earlier in this report the original transfer agreement that applied when the Council purchased the site from Homes England will require 50% of any net uplift in value be provided to Homes England. Officers will have further discussions with Homes England to see if a greater proportion of the net uplift could be retained by the Council, subject to an associated variation to the original transfer agreement. In any case, should 50% net uplift be provided to Homes England the Council's Finance Team are satisfied that the costs vs. sales will ensure a positive receipt for the Council.
17. The expenditure required to bring the plots to the open market will be added to the General Fund Capital Programme – Housing Enabling. This will be funded from the initial receipts from Council Homes sales reserve. Following the sales of the plots the net capital receipt, less any return to Homes England, will be used to facilitate the delivery of affordable housing elsewhere in the Borough.

OTHER MATTERS

Potential sale to neighbour

18. The immediate neighbour to the site (Portland House) has approached the Council about the purchase of a small strip of the Sea Lane site to enable their garden to be slightly enlarged (noting that it currently tapers toward the rear of their curtilage). This will also enable the neighbour to control planting that will provide a potential screen to the self-build plots.
19. The proposed area of land to potentially be sold has been discussed between officers at the Council and the neighbour. It does not have a detrimental impact on the number of self-build plots that can be achieved or the likely value of the plots to be sold.
20. Officers will therefore continue to liaise with the neighbour and, if an agreeable price and arrangement can be made, officers will progress the sale of this land to the

immediate neighbour. Any price and arrangements will be led by professionally qualified officers in the Council's Property Services team.

21. Should an agreeable position between the neighbour and the Council not be reached then the strip of land will be brought within the curtilage of the western most self-build plot.

Risk Management

22. The provision of self/custom build plots is a new area for the Council. Although the market need is strong it will also be appropriate to consider wider risks such as the housing market, which could impact likely sale values and market interest in the plots.
23. Officers from the Council's Housing, Finance and Property Services teams will continue to monitor the wider situation and, should anything change that would have a significant detrimental effect on the proposed approach, then Executive will be informed alongside any proposed revised approach to the site.

Nitrate Neutrality

24. As this proposal will indirectly provide additional funding for the provision of affordable homes elsewhere in the Borough, Officers will use the nitrate neutrality approach of credits from the retrofitting of existing Council home stock in order to facilitate the planning process for this scheme, if required.

Project timeline

25. The timings to deliver this site remain approximate and subject to several factors. Currently it is expected that the plots would be marketed for sale in 2021/22.

Enquiries:

For further information on this report please contact Robyn Lyons (Ext 4305)

Appendix A – Site Plan with indicative layout



Plan Extract subject to Copyright and courtesy of MH Architects

Location where a small strip of the site may be sold to a neighbour.

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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FAREHAM

BOROUGH COUNCIL

Report to the Executive for Decision 02 November 2020

Portfolio:	Leisure and Community
Subject:	Covid-19 impact on new Arts and Entertainment Venue Project
Report of:	Director of Leisure and Community
Corporate Priorities:	Leisure Opportunities for Health and Fun

Purpose:

As the Council's highest cost capital project, and in line with the recent Covid-19 financial report presented to the Executive in September 2020, this report outlines the rationale and seeks approval to pause the new Arts and Entertainment Venue project for a period of 6 months.

As a result of the Covid-19 impact, and in light of a changing economy, the Council's new, Arts and Entertainment project, including its capital costs and current business plan have been reviewed to help determine the future financial implications for the Council.

Executive summary:

In September 2019, the concept design and budget costs of £12.35m for remodelling Ferneham Hall were agreed by the Executive.

At the same meeting, following a detailed tendering process, the Executive awarded a contract for the operation of the new venue to BH Live, a charitable social enterprise, from completion of the remodelling project in 2022.

As a result of the Covid-19 crisis, and in light of a changing economy, although the Council is able to meet the cost of remodelling the venue, there are now financial implications for the Council to consider concerning the contractual arrangements agreed with BH Live to manage and operate the new venue.

As the arts and entertainment sector struggle to recover from the closure of many venues during the lockdown period, and with a potential second wave of the pandemic and economic recession predicted, this report seeks to present the potential risks and financial implications for the Council.

Recommendation/Recommended Option:

It is recommended that the Executive approves:

- (a) the pausing of the Arts and Entertainment venue project for an initial period of 6 months, then review the implications for the Council;
- (b) that officers commence discussions with BH Live to reach a suitable operating arrangement.

Reason:

This report is in response to the impact of the Covid-19 pandemic on the operation and development of the Councils new Arts and Entertainment Venue.

Cost of proposals:

The cost to the Council to pause the project for a 6-month period will be minimal and can be met from current project costs.

Appendices: **A: Executive Briefing Paper - confidential**

Background papers: Project documents

Reference papers: Report to the meeting of the Executive held on 29 September 2019 entitled Concept Design and Budget Costs for remodelling Ferneham Hall

Report to the meeting of the Executive held on 29 September 2019 entitled Award of Contract – Operator of Remodelled Ferneham Hall

Report to the meeting of the Executive held on 03 August 2020 entitled Covid-19 Community Recovery Plan

Report to the meeting of the Executive held on 07 September 2020 entitled Covid-19 Emergency Revised 2020/21 Budget and Financial Recovery Plan

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of the Local Government Act 1972.

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FAREHAM

BOROUGH COUNCIL

Report to the Executive for Decision 02 November 2020

Portfolio:	Health and Public Protection
Subject:	Community Safety and CCTV Review
Report of:	Director of Leisure and Community
Corporate Objective:	Strong, Safe, Inclusive and Healthy Communities.

Purpose:

This report sets out the results of a detailed review of the Council's Community Safety and CCTV services and provides options for future delivery.

Executive summary:

The Council's Corporate Strategy (2017-2023) includes an action to "*review our approach to Community Safety, including an analysis of CCTV, to ensure that we make the Borough as safe a place as possible*".

This report sets out the results of a recent review into Community Safety and CCTV. A wide-ranging review of the services took place between September 2019 and June 2020. Desk research, statistical research and interviews fed into the analysis. The detailed results of the review can be found at Appendix A.

In summary, it confirms that the work of the Community Safety Team is both efficient and effective and provides a good example of partnership working between the Council, the Police and other local agencies. A recent vacancy within the Team, and a decision by the County Council to take back responsibility for the Supporting Families programme, offers an opportunity to slightly amend the structure and responsibilities of the Team.

The review included an investigation into the impact of the "Access All Areas" event, which aims to divert young people from getting involved in anti-social behaviour during the school summer holidays. Whilst popular with young people, it is difficult to provide direct evidence that the event actually leads to a reduction in anti-social behaviour. However, rather than stopping the event in the future, it is proposed that the Council continues to run the activities as a leisure initiative but that a small fee is charged for each young person who wishes to participate in the event.

The review of CCTV has raised some questions about the efficiency and effectiveness of the current arrangements. A significant number of the cameras provide poor picture quality and have very low usage. In many cases the cameras were installed to deal with a particular problem in a local area which no longer

exists. They are, in effect, obsolete.

The main value of a CCTV camera is to provide a record of activity which might subsequently be used as evidence in a criminal prosecution. As such, there is a question over the value of providing a 24-hour monitoring service. In reality, there are very few incidents where the Police are requested to respond to an immediate incident spotted by the CCTV control room.

It is therefore proposed that the Council upgrades its network of CCTV cameras to improve picture quality, reduces the number of cameras, and moves away from 24-hour monitoring, with data being stored on a cloud-based system. It is also proposed to hire temporary re-deployable CCTV cameras to deal with particular "hot spot" problems.

Over the last 12 months, the Council has been experimenting with an increased uniformed security presence in Fareham Town Centre. The trial has proved to be successful. It is therefore proposed that the financial savings created by a smaller CCTV network be used to expand the Council's uniformed enforcement team from 6 to 8 officers. This would result in an increase in uniformed patrols across the Borough.

It is important to note that the Borough of Fareham is a safe place to live, with low levels of crime when compared to other local authority areas. The proposals within this report seek to ensure that the Borough remains a safe place for local residents and visitors, whilst providing good value for money.

Recommendations:

It is recommended that the Executive agrees that:

- (a) 30 of the lower performing, and out of date, public facing CCTV cameras are decommissioned;
- (b) 13 high quality CCTV cameras, be positioned in the most effective areas within Fareham town centre, and procured at a cost of £40,000;
- (c) a £10,000 annual budget be established to fund re-deployable CCTV camera hire;
- (d) live monitoring of CCTV be replaced by a system based on accessible but securely stored recorded footage;
- (e) Gosport Borough Council be given notice of the Council's intention to dissolve the CCTV Monitoring Partnership;
- (f) "Access All Areas" be treated as a leisure initiative and that a charge of £10 per person be introduced for those wishing to attend; and
- (g) two additional Enforcement Officers be employed at an annual cost of £53,264.

Reason:

The transition to recording CCTV and the use of a core group of cameras, sited in the most effective locations, alongside an increased Enforcement Officer presence across the Borough, will help ensure that Fareham remains a safe place to live and work.

Cost of proposals:

The proposals can be contained within the existing revenue budgets for Community Safety and CCTV. The procurement of 13 high quality CCTV cameras would cost up to £40,000 and would be funded from capital reserves.

Appendices: A: Detailed Community Safety and CCTV Review document (confidential)

Background papers: Exempt by virtue of Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972.

FAREHAM

BOROUGH COUNCIL

Executive Briefing Paper

Date:	02 November 2020
Subject:	Community Safety and CCTV Review
Briefing by:	Director of Leisure and Community
Portfolio:	Health and Public Protection

INTRODUCTION

1. This report sets out the results of a detailed review of the Council's Community Safety and CCTV provision and puts forward options for the future delivery of the services.

BACKGROUND

2. The Council's Corporate Strategy (2017-2023) includes an action to "review our approach to Community Safety, including an analysis of CCTV, to ensure that we make the Borough as safe a place as possible".
3. This report sets out the results of a recent review into Community Safety and CCTV. A wide-ranging review of the services took place between September 2019 and June 2020. Desk research, statistical research and interviews fed into the analysis. The detailed results of the review can be found at Appendix A.

SUMMARY OF RESULTS

4. The overall aim of the review was to ensure that Fareham continues to be a safe place to live and work.
5. The review included research into the relevant legislation, discussions with officers, the Police and other Councils (e.g. Havant and Portsmouth), the analysis of local crime statistics as well as operational data such as CCTV views and incident numbers.
6. The main results of the review are as follows: -
7. *Fareham is a safe place to live and work:* In 2019, the Borough was in the bottom 23% for overall crimes recorded within Community Safety Partnerships (CSP) in England and Wales.
8. *Anti-social behaviour (ASB) is a priority for many residents:* This is evidenced within Fareham town centre by high attendance levels at the two special CAT meetings on the topic in 2019.

9. *The Council plays a key role in delivering community safety initiatives:* The Community Safety Team has assumed a pivotal role locally. For example, amongst other activities they:
- are a key partner, coordinator and implementer of actions within the Community Safety Partnership;
 - chair the monthly Partnership Action Group that supports vulnerable young people at risk of committing anti-social behaviour;
 - undertake 'nip-it-in-the-bud' activities with the Police, such as giving verbal warnings to young people; and
 - are a point of contact for residents with community safety concerns.
10. This approach helps to ensure that the Council's priorities are a key focus of community safety activities locally.
11. *There is an opportunity to restructure the Community Safety Team:* The recent removal of work linked to the Supporting Families Programme, the outsourcing of tenant mediation and the reduction in some of the "nip it in the bud" activities has created some additional capacity within the Community Safety Team.
12. The role of the part time CCTV Officer, who is responsible for managing and maintaining the Council's stock of CCTV cameras, will be reduced if there are less cameras in use, and the Council no longer uses the services of the CCTV Control Room. It is therefore proposed that the vacant Community Safety Officer and existing CCTV Officer posts are combined into a single full-time post.
13. *Many of our CCTV cameras are obsolete with poor picture quality:* 16 of our 43 cameras are more than 20 years old, with a further 17 being between 8 and 14 years old. It is very difficult to find parts for them, because of their age, and the poor picture quality means that it is challenging to identify individuals or incidents in detail.
14. *Most CCTV cameras are rarely viewed:* Many cameras were installed over 20 years ago and crime 'hot spots' have changed since then. Over half of our cameras have less than four views a month and ten cameras have less than five views in a year.
15. *The town centre cameras are the most viewed and result in the most positive outcomes:* Most incidents involving a Police outcome (e.g. detention of an individual), were viewed on cameras within the town centre. Less than 20% of these were instigated by the CCTV Control Room.
16. It is proposed that a core group of 13 CCTV camera locations are retained, as shown in Map 1 below. New high-quality cameras, with High Definition (HD) pictures and longer viewing distances will be purchased, costing £40,000.

Map 1: Proposed locations of CCTV Cameras



17. An annual budget of £10,000 would also be established for the hire of re-deployable (mobile) cameras, allowing us to respond to locations of concern which may emerge. It is proposed that the first location that cameras are hired for is the area of green space known as the Gillies, located south of western way, close to the town centre.
18. *It is difficult to justify the continued live monitoring of CCTV:* Overseen by the Fareham and Gosport CCTV Partnership, the monitoring of live CCTV costs the Council around £80,000 a year.
19. Academic research has generally struggled to show a positive correlation between CCTV monitoring and crime deterrence and detection. Whilst there are some outcomes linked to the core group of town centre cameras, many of these are likely to have been achieved without CCTV monitoring.
20. Many Councils have reduced their level of public facing CCTV provision in recent years and some, such as Havant Borough Council, have stopped all together, with no discernible impact on crime levels.
21. It is proposed that the Council ends its CCTV monitoring partnership with Gosport Borough Council. Recorded footage taken from the new cameras would be stored via a specialised cloud service and securely retrieved and shared if needed (e.g. with the Police). The Information Commissioner Office's (ICO) CCTV Code of Practice and GDPR rules would continue to be adhered to when collecting, storing and sharing footage.
22. *Access All Areas (AAA) should continue as a leisure initiative;* The AAA event was originally set up to provide diversionary activities aimed at reducing anti-social behaviour (ASB) amongst young people during the summer holidays.
23. Younger people within the targeted 11-16 years old cohort tend to attend AAA. However, national research shows that less than 10% of ASB is committed by those under 14 years old. It is difficult to directly link the AAA event with positive reductions in

ASB during the summer.

24. It is therefore proposed that the AAA event is managed as a leisure initiative in the future. A small fee should be charged for each young person who wishes to participate in the event.
25. *The town centre Security Officer trial has proven to be a success:* In the short period before lockdown the Security Officers dealt with 139 incidents. Many involved begging or rough sleeping. As lockdown eased, the Security Officers have also helped to ensure that social distancing measures are being maintained. Feedback from residents has been very positive and complimentary.
26. The Council's Enforcement Team has been learning many of the face-to-face skills and techniques employed by the Security Officers during the trial. It is proposed that they continue to take on this more pro-active enforcement approach, including Covid compliance and enforcement, and apply it across the whole of the Borough. To aid this, and to build capacity, it is proposed that two additional Enforcement Officers be employed at a cost of £53,264 annually. This would be met from the savings achieved by stopping the 24-hour monitoring of CCTV.

FINANCIAL IMPLICATIONS

27. The proposals within this report can be contained within the existing revenue budgets for Community Safety and CCTV.
28. The proposals also include one-off costs of approximately £40,000 to purchase a new stock of high-quality CCTV cameras for the town centre. It is proposed that this is met from capital reserves.

NEXT STEPS

29. If the proposals outlined in the Community Safety and CCTV Review are approved, the Council would need to provide 12 months' notice of our intention to stop live monitoring of CCTV to Gosport Borough Council, the Police, and Hampshire County Council, which make use of some cameras for their ROMANSE traffic information service.
30. The contracts for CCTV monitoring, out-of-hours call monitoring, BT line rental and camera maintenance are all due to expire in Autumn 2021. Procurement of a new provider of out-of-hours call monitoring would begin in early 2021.
31. The new approach to CCTV would be in place for Autumn 2021, with the additional Enforcement Officers being introduced in the following Spring of 2022.

CONCLUSION

32. This report sets out the results of a detailed review of the Council's Community Safety and CCTV services and provides options for future delivery.
33. The proposals for the future have the potential to respond to residents' needs by increasing the amount of visible face-to-face engagement and enforcement taking place across the Borough, whilst ensuring that our CCTV provision is targeted in the most effective locations.

Enquiries: For more information on this report please contact Roy Brown (ext 4489)

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

FAREHAM

BOROUGH COUNCIL

Report to the Executive for Decision 02 November 2020

Portfolio:	Policy and Resources
Subject:	Management and Operation of Solent Airport – Extension of contract with Regional and City Airports Limited
Report of:	Director of Planning and Regeneration
Corporate Priorities:	Maintain and extend prosperity

Purpose:
To approve the extension of the existing contract for the management and operation of the Solent Airport (and the provision of related support services) with Regional and City Airports Limited for 12 months from 1 April 2021.

Executive summary:
Regional and City Airports Limited are contracted by the Council to manage and operate Solent Airport. Initially a five-year contract procured through an OJEU process in 2016, the contract allows for an extension of up to 5 further years. This paper proposes a 12-month extension from 1 April 2021.

Recommendation:
It is recommended that the Executive approves:

- (a) an extension to the existing contract with Regional and City Airports Limited for the management and operation of Solent Airport of 12 months from 1 April 2021; and
- (b) the procurement of independent expert advice to inform the future strategic direction of the Solent Airport, its management and operations.

Reason:
Since the Council procured the contract with Regional and City Airports Limited (RCA) in 2016, many local, national and global factors have changed. In particular, COVID-19 will have a significant impact on the global aeronautical economy. The Council is seeking independent expert advice on the impact of economic changes on Solent Airport, the availability of investment finance, the specification of any new contract and any risks and opportunities that the Council should be alerted to.

Initial evidence shows that demand at Solent Airport has been impacted in a number of market segments. In addition to this, COVID-19 recovery plans at competitor airfields also appear to be entering and targeting the same market segments as Solent Airport, increasing competition.

It is therefore recommended that the existing contract is extended for 12 months whilst independent advice is procured.

Officers will continue to work with RCA to establish the full impact of COVID-19, develop a recovery plan and investigate risks and liabilities.

Cost of proposals:

All costs associated with the RCA contract extension are forecast to be offset during the contract period via income from operational charges, margins, service charges and operational cost savings;

Existing budgets have been found to fund the fees associated with independent advice.

Background papers: None

Reference papers: None

FAREHAM

BOROUGH COUNCIL

Executive Briefing Paper

Date:	02 November 2020
Subject:	Management and Operation of Solent Airport – Extension of contract with Regional and City Airports Limited
Briefing by:	Director of Planning and Regeneration
Portfolio:	Policy and Resources

INTRODUCTION

1. On 8 February 2016, following an OJEU procurement compliant exercise, the Executive Committee approved the award of a 5-year contract for the management and operation of the Solent Airport (and the provision of related support services) with Regional and City Airports Limited. The terms of the contract provide for an extension beyond the Initial Term of 5 years by a further period or periods of up to five years. Extension of the contract after the initial 5-year period requires Executive approval.
2. Since the Council let the contract to Regional and City Airports Limited (RCA) in 2016, many local, national and global factors have changed. In particular, COVID-19 will have a significant impact on the global aeronautical economy, affecting Solent Airport and those airports that compete with it.
3. The recommended 12-month extension to the contract with Regional and City Airports Limited allows time for the procurement of independent expert advice to assess not only the impact of economic changes on Solent Airport but the availability of investment finance. Advice is also required on the specification of any new contract and any risks and opportunities that the Council should be alerted to.
4. Officers will continue to work with RCA to establish the full impact of COVID-19 and develop a recovery plan.
5. Following this work there may be a need to amend the existing contract, which could give rise to a legal requirement to retender the management contract.

AIRPORT GROWTH

6. Solent Airport has developed successfully during the first five years of the management contract with RCA. For example: flight numbers have increased significantly, new services, such as a fuel farm, Flight Information Service Officers, opening of a café and provision of a viewing area have been introduced, and new tenants have relocated to Solent Airport.
7. The Council owns the airport and runs it as part of its portfolio of public services from its

General Fund revenue budget. Over the last five years, the risk dynamic for the Council may have changed. For the purposes of good governance, the Council needs to take stock and assess whether the overall risk profile for the Council could be improved, the risks and opportunities that are presented and what, if any, alternative options may be available. It is important that independent advice is taken on this matter before any further long-term contract decisions are made so that any recommendations can be incorporated within the contract if necessary.

IMPLICATIONS OF GLOBAL CHANGES IN THE AVIATION ECONOMY

8. COVID-19 has impacted upon the global economy, with the aviation economy particularly affected. Recovery will differ by sector and by region. The UK entered “lockdown” on 23rd March 2020, with travel, including flying, restricted to all but essential work.
9. Solent Airport remained open throughout the COVID-19 pandemic and was used by the military for fuelling and flights delivering ventilator parts. However, general aviation flying ceased for some two months, recommencing in mid-May and flight training ceased until 4 July 2020.
10. Airside operations are recovering although current forecasts indicate a downturn on full year outturn, as a direct result of lockdown. Officers continue to work closely with RCA to mitigate this.
11. Many areas of aviation have been highly impacted by COVID-19, for example, scheduled and commercial aviation. It is understood that this may be having consequential impacts on areas of flight training, as a reduced demand for commercial pilots is forecast in the short term. Commercial pilot flight training was previously seen as a potential growth area for Solent Airport.
12. Many airports have been adversely impacted by COVID-19. It is understood that the recovery plans for a number of airports include expansion into those sections of the aviation market which have seen the least impact, potentially in direct competition with Solent Airport. For example, larger airports that have suffered significant drops in commercial and scheduled flights are potentially looking to target and expand their presence and operations in general flight training and the General Aviation market(s). These represent core markets for Solent Airport. Generally, these airports are larger than Solent Airport and may have the potential to develop an attractive competing offer, in terms of their facilities, services and pricing structures.
13. General Aviation relies mainly on individuals with their own private aircraft or shares in private aircraft and primarily uses managed hangarage. The impact of COVID-19 on individuals is likely to depend on their individual circumstances and trends are consequently harder to predict. RCA have reported a drop in demand for managed hangarage and increased competition and offers from other airfields.
14. The Council requires independent expert advice so that it can fully evaluate the implications on the impact of economic changes on Solent Airport, the availability of investment finance, the specification of any new contract and any risks and opportunities that the Council should be alerted to.

FINANCIAL IMPLICATIONS

15. The contract provides for the operator RCA to propose variations in the contract charges for any extension period.

16. Officers have held extensive discussions with the operator RCA and agreed additional services that will be incorporated within the 12-month contract extension, minor increases in accordance with supply cost increases and small increases in fees to cover costs resulting from legislative and regulatory changes.
17. All costs associated with the RCA contract extension are forecast to be offset during the contract period via increased income from operational charges, margins, service charges and operational cost savings.
18. Existing budgets have been found to fund the fees associated with independent advice.

RECOMMENDATION

19. A 12-month extension to the current contract will allow time for the Council to work with RCA (as appropriate) and independent consultants to fully assess:
 - the economic impact, risks and opportunities of COVID-19 on the current operations and the Council's proposals for further growth at Solent Airport;
 - How the Council's proposals will align with available financing;
 - The tender specification for the Airport Operator contract;
 - The risks and opportunities to the Council, with a recommendation as to how any risks could be mitigated.

CONCLUSIONS

20. Solent Airport had developed, improved and matured well over the last five years.
21. COVID-19 has impacted on the global economy, with aeronautical industries in particular experiencing a significant negative impact.
22. A 12-month extension to the existing contract will allow time to secure independent expert advice, develop an airside Recovery Plan with associated revenue and capital plans, and review risk and governance.

Enquiries:

For further information on this report please contact:

Extension of RCA Contract - Grant Hobday (Ext 4320)

Procurement of independent expert advice - Sarah Ward (Ext 4669).

FAREHAM

BOROUGH COUNCIL

Report to the Executive for Decision 02 November 2020

Portfolio:	Policy and Resources
Subject:	Annual Review of the Corporate Strategy 2017-2023
Report of:	Deputy Chief Executive Officer
Corporate Priorities:	All Corporate Objectives Apply

Purpose:
The Council's performance management framework requires the Executive to undertake an annual review of the corporate vision and priorities. The purpose is to confirm future priorities and to update the wording where necessary. The outcome of the review will influence budgets for the next financial year.

Executive summary:
The Corporate Strategy provides a clear focus on the most important issues that need to be addressed for the 2017-2023 period. This annual review is an opportunity to consider progress made in delivering corporate priorities and to assess the impact of any other influences on the Council's services and initiatives.

Recommendation/Recommended Option:
It is recommended that the Executive recommends to the Council the amendments to the strategy document, as set out on paragraph 14 of this report, along with any other amendments arising from the review.

Reason:
To meet the requirements of the Council's performance management framework.

Cost of proposals:
The financial implications of amending any of the Council's priorities would need to be calculated and reflected in the Council's medium-term financial strategy.

Appendices: A: Corporate Strategy 2017-2023

Background papers: None

Reference papers: None

FAREHAM

BOROUGH COUNCIL

Executive Briefing Paper

Date:	02 November 2020
Subject:	Annual Review of the Corporate Strategy 2017-2023
Briefing by:	Deputy Chief Executive Officer
Portfolio:	Policy and Resources

INTRODUCTION

1. The Council's performance management framework requires the Executive to undertake an annual review of the corporate vision and priorities. The purpose is to confirm future priorities and update the wording where necessary. The outcome of the review will influence the budgets for the next financial year.
2. This is the third review of the Corporate Strategy 2017-23, which was adopted by the Council on 14 December 2017. A copy of the current document is attached as Appendix A.
3. Any proposed changes to the wording will need to be approved by the Council, because the Corporate Strategy comes within the Council's policy framework under the Constitution.

PROGRESS MADE IN DELIVERING CORPORATE PRIORITIES

4. The Corporate Strategy sets out the Council's priorities for the next few years, from 2017 to 2023, and shows how we have planned to ensure Fareham remains a prosperous, safe and attractive place to live and work.
5. The Strategy contains a number of Corporate Priorities for improvement. Progress on each priority since the last annual review is listed below:

Providing Housing Choices

- Good progress is being made on negotiating the Welborne Section 106 development agreement with the applicant and Hampshire County Council, so that planning permission can be granted. However, the capital funding gap for the necessary improvements to M27 junction 10 remains and is a key risk to the delivery of the new community. Work continues with the developer and local and national funding partners to address it.
- In early 2020 residents were invited to have their say on future developments

across the Borough by taking part in a consultation on the new Local Plan. A Local Plan Supplement document was developed following the Issues and Options consultation held during Summer 2019, which sets out how the Council proposes meeting new national housing targets, identifying a small number of new housing sites and policies, as well as potential areas for strategic growth.

- The Council must now create a Publication Plan for submission to the Government for independent review, with the six-week consultation period due to take place in Autumn 2020.
- Following a consultation in Summer 2019, the Council adopted a new Affordable Housing Strategy in October 2019 which sets out how Affordable Housing will be delivered over the next five years, including the delivery of Council housing. The purpose of the strategy is to 'provide more affordable homes, ensuring they are the right homes in the right places for those in need of affordable housing'.
- Construction has begun on the redevelopment of the former Hampshire Rose site. Due for completion early 2021, the development will provide eighteen new one and two-bedroom apartments for social rent.
- Construction also commenced to deliver five affordable home for council tenants at Bridge Road. The scheme, now called Oak Tree Close, was completed in Summer 2020 and all homes are now let.
- In February 2020 Fareham Borough Council was successful in a bid to help tackle the issue of rough sleeping in the Borough, being awarded £141,450 for the 2020/21 year. This money will enable the Outreach Service to continue and fund two further posts, enabling Two Saints to provide an enhanced service.
- In April rough sleepers in Fareham were moved into self-catering accommodation to keep them safe and socially distanced during the Coronavirus pandemic.

Protect and Enhance the Environment

- Good progress has been made in the delivery of the new open space and play area at Daedalus Common, with the site expected to open towards the end of 2020.
- There have been some delays to the play area works at Abbey Meadows; whilst the open space was opened during 2020, the play area is not due for completion until 2021.
- In May 2020 the Council announced that the Portchester to Paulsgrove coastal defence scheme was unlikely to progress in its current form, as a mutually agreeable method for securing the required contribution could not be identified. Both Fareham Borough Council and Portsmouth City Council remain committed to trying to reduce flood and coastal erosion and will investigate alternative delivery models for the future.
- Fareham celebrated another year of success at the South and South East in Bloom awards, with its 16th consecutive winning entry in the Small City category,

receiving a Gold Award and was declared Category Winner.

- In October 2019 a working group was set up to enable the development of an action plan to mitigate and adapt to impacts of climate change in Fareham and reduce our carbon footprint. The working group will look at all areas of the Council's services to identify carbon reduction opportunities.

Strong, Safe and Inclusive and Healthy Communities

- The extension to Holly Hill Cemetery was completed in June 2020, providing an additional 350 burial spaces for the Western Wards.
- A review of the Council's approach to Community Safety and CCTV is currently underway, with Executive approval for the new model due to be sought in Autumn 2020.
- All four sustainable measures supported as part of the Council's 'Let's Clear the Air' campaign were implemented by early 2020. Over the next couple of years there will be an annual automatic number plate recognition (ANPR) traffic survey on the A32 to establish whether these measures have been successful in keeping the nitrogen dioxide levels compliant.
- The Coronavirus pandemic saw the local community coming together to help those that needed it most. The Council worked with local organisations including Acts of Kindness, One Community, Waypoint Church, Community First Wessex and Citizens Advice to help vulnerable residents in the borough with things including shopping, prescription collections and friendly chats. The Council also worked with hundreds of volunteers who all played a crucial part in supporting residents in need at this difficult time.

Maintain and Extend Prosperity

- Businesses in the Fareham Borough benefited from grants support, as part of a package of measures announced by the Government to help businesses affected by the Coronavirus. As of mid-September, the Council had paid out more than £19.6 million in grants to businesses in the Borough (£18,725,000 on Small Business, Hospitality and Leisure Grants and £912,500 as part of the Discretionary Grant Scheme).
- In September 2020 the Council's Executive approved a series of proposals to the Council's parking service which included upgrades to existing car parks to benefit users and support local shops. It was agreed to freeze parking charges in the town centre. It was also agreed to not charge in any other car parks (apart from coastal car parks) including shopping area car parks within the next five years. In addition, a Pay-by-App option will be introduced for All Pay and Display car parks in the Borough and new Pay-on-Foot machines are to be installed in the town centre barrier car parks. These new measures aim to continue to encourage people back into the shops, whilst providing a range of payment options for customers. It was also agreed to install new solar-powered pay and display machines in all coastal car parks and to introduce a charge of £1 per hour up to a maximum of £6 per day.

Leisure Opportunities for Health and Fun

- Following another successful pantomime season, Ferneham Hall closed in January 2020 in preparation for its major remodelling project. BH Live was announced as the operator for the new community, arts and entertainment venue that will replace Ferneham Hall. The plans for the new venue were approved at the Council's first virtual Planning Committee in May 2020, with a public consultation to choose a name for the new venue launching in September.
- Thousands of people came along to Fareham town centre to join in the festivities at the Victorian Christmas themed annual Christmas lights switch on event. Crowds were entertained by Victorian street performers and local musical groups performed on stage.
- During Autumn 2019, the Council consulted on improvements to four more play areas, as part of the five-year plan of works. These improvements are anticipated to be completed during Spring 2021.

A Dynamic, Prudent and Progressive Council

- A new team was set up to deliver a programme of work under the Opportunities Plan, to enable the Council to generate additional revenue, reduce costs and respond to service pressures and opportunities.
- Due to the Coronavirus pandemic, the Council was left with a £1.14m shortfall, with an emergency mid-year budget being approved in September 2020 and the Council looking at new ways to bring in revenue.
- A Parking Service review was undertaken and in September 2020 the Executive agreed to the introduction of coastal parking charges within the Borough.
- Plans for a new chargeable garden waste collection service, which will allow residents to dispose of more garden waste, is also due to be considered in September 2020.

EXTERNAL IMPACTS

6. The Covid-19 pandemic has impacted on both the services and the finances of the Council and work on some of the priorities contained within the Corporate Strategy will have stalled during the Covid-19 pandemic.
7. During the pandemic the Council has had unforeseen costs with its Covid-19 response whilst also seeing declines in income as a result of:
 - Parking charges being suspended
 - Demand for trade waste collections reduced
 - Concessionary payment terms for commercial property tenants
 - Reduced number of planning applications received

- Suspension of market pitch fees
 - Treasury investment income affected by adverse cash flows and reduced interest rates.
8. The pandemic left the Council with a £3.66m shortfall. Government grants and other financial support is only expected to cover around two-thirds of that shortfall, leaving the Council with a £1,143,700 deficit.
 9. In September 2020, the Council's Executive considered an emergency mid-year budget to manage the predicted £1.14m shortfall.
 10. It is proposed that the shortfall for this year is met from the Council's reserves, however a number of other measures, including charging for parking in the Borough's coastal car parks, are being considered to bridge the funding gap for future years.

ANY MATTERS ARISING FROM REVIEWS AND/OR INSPECTIONS

11. The most recent figure available, estimating the population of Fareham was published by the Office for National Statistics in 2019. The population of the Borough is currently estimated to be 116,233. Between 2017 and 2022 Fareham's population is projected to increase from 116,000 to 120,000.
12. The Annual Review letter from the Local Government and Social Care Ombudsman set out the number of complaints and enquiries received and decided during the financial year 2019/20. During 2019/20 the Local Government Ombudsman received thirteen complaints/enquiries and made decisions on eleven of these. No complaints were upheld against Fareham Borough Council in 2019/20. This meant that there were no remedies that the Council needed to implement.

ANNUAL AUDIT

13. The Council's external auditors, Ernst & Young, provide an annual audit letter and annual governance report that gives an overall assessment of the Council, with both documents covering the Council's accounts for the previous financial year. Unfortunately, the annual letter and report for 2019/20 has been delayed this year and is not expected until mid-October.

PROPOSED CHANGES

14. Overall, the Corporate Strategy remains on track and it is proposed that the Executive recommends that the Council approves the following minor changes to the current Corporate Strategy document, attached as Appendix A:
 - Amend the end of the last paragraph, to reflect Ferneham Hall's closure to read: 'with the building currently closed for refurbishment' (Safe and Healthy, page 6).
 - Replace the football pitch bookings jigsaw graphic with data relating to visitors to Westbury Manor Museum: `19,171 visitors to Westbury Manor Museum between April 2019 and March 2020 (Safe and Healthy, page 6).
 - Update the Abbey Meadows open space opening dates to include the completion of the play area (The Great Outdoors, page 8):

`A new open space, Abbey Meadows, is set to open in 2020 (open space opened in 2020 but awaiting completion of play area in 2021)`.

- Update the number of consecutive years that Fareham in Bloom has received a Gold Award from 15 to 16 on paragraph 4 (The Great Outdoors, page 8).
- Add the words `Complete October 2019` to the final bullet point to reflect the completion of the preparation and implementation of a new Affordable Housing Strategy (Providing Housing Choices, page 14).
- Add the words `Complete June 2020` to bullet point two to reflect the completion of the Holly Hilly cemetery extension (Strong, Safe, Inclusive and Healthy Communities, page 16).
- Add a new bullet point to reflect the Council's Opportunities Plan:

`Deliver a programme of work under the Opportunities Plan, to enable the Council to generate additional revenue, reduce costs and respond to service pressures and opportunities`. (A Dynamic, Prudent and Progressive Council, page 19).

FINANCIAL IMPLICATIONS

15. Any cost implications of amending any of the Council's priorities would need to be calculated and reflected in the Council's medium-term financial strategy.
16. An emergency mid-year budget has been drawn up to manage a predicted £1.14m shortfall as a result of the Covid-19 pandemic.

CONCLUSION

17. This report is a key stage in the Council's performance management framework. The Executive is invited to report the Corporate Strategy 2017-2023 so that the Council's priorities can be reflected in the budgets for the next financial year.

Enquiries:

For further information on this report please contact Annette Rickman, Customer Service Manager (Ext 4418).

FAREHAM

a prosperous and attractive place to be

CORPORATE STRATEGY
2017-2023

Reviewed
December 2019



PLANNING FOR FAREHAM'S FUTURE



Prosperous, safe, attractive...

Our corporate strategy for Fareham Borough Council sets out our priorities for the next few years, from 2017 to 2023, and shows how we have planned to ensure that Fareham remains a prosperous, safe and attractive place to live and work.

Our approach has been led by a number of factors. First and foremost, our residents, customers, partners and others have told us what is important to them. Our research has also highlighted a range of external influences we need to consider such as economic and social factors and indeed changes to the way our residents live and work.

One factor that cannot be ignored is the continuing reduction in government funding awarded to Fareham Borough Council.

Yet despite this reduction, as you will read, we have exciting plans for the next few years that will provide benefits to many people working and living within the Borough of Fareham.

By focusing on these we believe we can help make sure that Fareham continues to be a great place to live and work.

**“...FAREHAM
CONTINUES
TO BE A GREAT
PLACE TO LIVE
AND WORK.”**

A GREAT PLACE

TO LIVE...

FAREHAM'S POPULATION

2001: 107,977

2015: 114,799

2017: 117,000

2022: 120,000

2037: 130,000

Located in an area of some 30 square miles along the south coast of Hampshire between Portsmouth and Southampton, Fareham is a popular and attractive place to live. It is well connected to the M27 motorway and has good rail links to London and the wider rail network. There is also easy access to ferry ports and Southampton airport.

Fareham is growing. Our population has steadily increased over the last 30 years and that trend is expected to continue. People are living longer and we have an increasingly ageing population.

For example, Fareham has experienced the largest rise in the number of residents aged

85+ in Hampshire during the last 20 years. By contrast the number of people of working age living in the Borough has reduced; particularly those aged between 25 and 39.

Consistent with the rest of the country the make-up of Fareham's households is changing. Around a quarter of people now choose to live alone so that adds to the number of smaller homes that we need. Additionally an increase in divorce and break ups also means that there are now more 'blended families' living together than ever before. Minority ethnic groups make up a small, but slowly growing, proportion of the population.

Fareham has five distinct communities: **Fareham town; Portchester; Titchfield; Western Wards** and **Hill Head and Stubbington**. The development of **Welborne**, made up of of around 6,000 homes, will create a new distinct community whilst, at the same time, help to meet our future housing needs.

“...THE MAKE-UP OF FAREHAM'S HOUSEHOLDS IS CHANGING.”

OPEN FOR BUSINESS

With a well-educated workforce and low levels of unemployment, Fareham is a thriving place for business.



OPEN

A well-educated workforce makes Fareham an attractive proposition for local businesses. The local talent pool is rich with potential employees equipped with all the skills they need to meet their needs and, whilst Fareham salaries tend to be higher than the national average, they remain well below London-weighted salaries.

The proportion of Fareham residents educated to college level and above is higher than both the south east region and the country as a whole. This is a boost to businesses both in Fareham and its neighbouring cities.

Fareham is a hard-working Borough with the percentage of local people in work higher than both regional and national averages. By contrast the number of residents claiming out of work benefits is low.



“...FAREHAM IS A THRIVING PLACE FOR BUSINESS.”

HIGH FLYING PLANS...

Solent Airport at Daedalus is owned by Fareham Borough Council. Forming part of the Solent Enterprise Zone, the site features two new business parks: Faraday and Swordfish.

“...AN UNFLINCHING COMMITMENT TO SUPPORTING AND ENCOURAGING BUSINESS GROWTH...”

Underpinned by an unflinching commitment to supporting and encouraging business growth, Fareham Borough Council's vision for the award winning Solent Airport at Daedalus has already begun to take shape.

The Council's Fareham Innovation Centre opened in 2015 as an incubation hub to provide support and guidance to small and start-up businesses. It reached 100% occupancy within a year of opening. A £7m extension was opened in 2018.

The Daedalus Vision plan was reviewed in 2019, with plans for the next three to five years

including: the provision of new commercial buildings for

employment opportunities; additional community facilities; improved airport infrastructure; and expansion opportunities.

Over the coming years, the new development at Welborne, which lies to the north of Fareham, will also play a significant role in creating jobs for the Borough.



SAFE AND HEALTHY

Fareham is a safe and healthy place to live and work. Overall crime levels are low when compared to similar Boroughs in the area.

Life expectancy is higher than the national average for both men and women and our residents are generally healthier than most other areas in the country. Deprivation levels across the Borough are generally very low, but there are some small pockets of deprivation within Fareham town.

Fareham is a great place to be healthy and has a variety of sports and leisure facilities for residents to enjoy. We have invested significantly in facilities such as the multi-million pound Holly Hill Leisure Centre which opened in 2016. Within the Borough, residents benefit from two leisure centres, 17 community

centres, 27 football pitches, nine cricket squares and two rugby pitches. There are also 17 outdoor recreation sites and 43 children's play areas. The Council also continues to support a wide range of cultural and entertainment activities including Westbury Manor Museum. We have also produced a vision to remodel Ferneham Hall into a new arts and entertainment venue, with the building set to close for refurbishment at the beginning of 2020.

1160
FOOTBALL PITCH
BOOKINGS
BETWEEN
SEPTEMBER 2018
AND APRIL 2019



HOME is where the HEART is...

Fareham residents are, on the whole, well housed. Around 86% of homes are now owner occupied, which is much higher than the national average. By contrast the proportion of social and private rented housing is very low.

Despite an increase of 38% in property prices between 2013 and 2018 for an average home in Fareham, house prices remain slightly lower than the Hampshire average although they are higher than some neighbouring authorities. First-time buyers in Fareham struggle to get onto the property market as the ratio between average house prices and earnings is higher than the level for most other areas in south Hampshire.

**“FIRST-TIME
BUYERS IN
FAREHAM
STRUGGLE TO
GET ONTO THE
PROPERTY
MARKET...”**

THE GREAT OUTDOORS...



With many acres of space safeguarded for wildlife and miles of natural coastline there are ample opportunities for getting out and about with or without the family.

The Council manages 331 acres of land for nature conservation across 25 different sites that include two nature reserves (Holly Hill Woodland Park and Warsash Common), and a Site of Special Scientific Interest (Portchester Common).

Cultivated spaces are important too and add quality to our everyday lives. Two open spaces, the Sensory Garden in Fareham Town Centre and Holly Hill Woodland Park, have consistently been awarded the prestigious Green Flag Award. A new open space, Abbey Meadows is set to open in 2020.

Additionally, for 15 consecutive years 'Fareham In Bloom' work has been recognised with a Gold Award in the South and South East in Bloom awards, brightening up our communities.

The great outdoors includes our streets and buildings too and important historic buildings are protected for future generations.



In fact there are 13 conservation areas and nearly 600 listed buildings within the Borough, each offering a little piece of history and helping to weave a picture of Fareham across the ages.

THERE ARE 13 CONSERVATION AREAS:

- CAMS HALL
- CATISFIELD
- FAREHAM HIGH STREET
- HOOK
- OSBORN ROAD
- PORTCHESTER, CASTLE STREET
- SARISBURY GREEN
- SWANWICK SHORE
- TITCHFIELD
- TITCHFIELD ABBEY
- TOWN QUAY
- WALLINGTON
- WARSASH



Tell us what **WORKS** and what **DOESN'T**

Listening to residents' views is essential to the way the Council works and helps us deliver better services.

Community Action Team (CAT) meetings take place where there is a local 'hot topic' of interest to residents. There are also regular YCAT meetings where young people can ask questions and have their say.

Residents can have their say using an online Customer Engagement Panel (the E-Panel) to help customers better understand how we work, have their say and increase openness and transparency. They can also take part in various consultations that take place throughout the year.

Social media is important too. Residents can contact the Council directly on Facebook and Twitter, both of which are used to keep customers up-to-date with useful information including details of any new consultations taking place, public meetings or local events.

Our website contains all the Council's latest news and copies of the Council's Online magazine 'Fareham Today' whilst Council



Connect, in Fareham shopping centre, is also a good place to check for information.

Sign up for the Council's e-panel at:
www.fareham.gov.uk/epanel

Check out any current consultations at:
www.fareham.gov.uk/consultations

**SIGN UP TO OUR
ONLINE CUSTOMER
ENGAGEMENT PANEL
(THE E-PANEL) AND JOIN
IN THE CONVERSATION**



OUR VISION

Fareham is a prosperous, safe and attractive place to live and work. This has occurred through careful management and development, as well as constant attention to our environment and the needs of our communities. Our vision for Fareham's future is based upon the assumption that residents want to preserve all that is good about Fareham, whilst increasing prosperity, providing new homes for our growing communities and making it an even more inclusive and attractive place to live and work.

**“FAREHAM IS
A PROSPEROUS,
SAFE AND
ATTRACTIVE
PLACE TO LIVE
AND WORK.”**

OUR VALUES

Everything we do is guided by a set of values which are shared by all elected members and employees.

OUR CORPORATE VALUES

Listening and being responsive to our customers

Recognising and protecting the identity of existing communities

Enhancing prosperity and conserving all that is good

Being efficient, effective and providing value for money

Leading our communities and achieving change for the better

“LEISURE OPPORTUNITIES AVAILABLE FOR RESIDENTS AND VISITORS ALIKE...”

OUR PRIORITIES

We will achieve our vision by focusing our efforts and resources on six corporate priorities:



1 PROVIDING HOUSING CHOICES

by working with our key partners to enable and support a diverse housing market so that residents have access to good quality housing that is affordable and offers a choice of tenures. We will take positive steps to prevent homelessness and assist individuals and families in finding good quality accommodation.



2 PROTECT AND ENHANCE THE ENVIRONMENT

by ensuring that Fareham remains a clean and attractive place to live and work. We will make sure that our heritage and natural environment are conserved and enhanced for future generations. We will also minimise the impact on the environment by reducing our use of natural resources; minimising the generation of waste and maximising the collection of recyclable materials.



3 STRONG, SAFE, INCLUSIVE AND HEALTHY COMMUNITIES

by working with others to provide an environment where people of all ages feel safe. We will give people greater influence over the decisions that affect their lives and build more inclusive communities by providing easy access to information and services provided by the Council. We will also ensure that measures are in place to protect the health and safety of people who live, work or visit the Borough.



4 MAINTAIN AND EXTEND PROSPERITY

by working with others to continue to support and promote the economic vitality of the Borough. Developing and improving vibrant town and district centres offering a range of shopping, leisure and employment opportunities, together with the delivery of an employment-led vision for Daedalus will be vital to achieving this.



5 LEISURE OPPORTUNITIES FOR HEALTH AND FUN

so that residents and visitors of all ages can socialise with other members of our communities; participate in arts and entertainment activities; and improve their fitness and health.



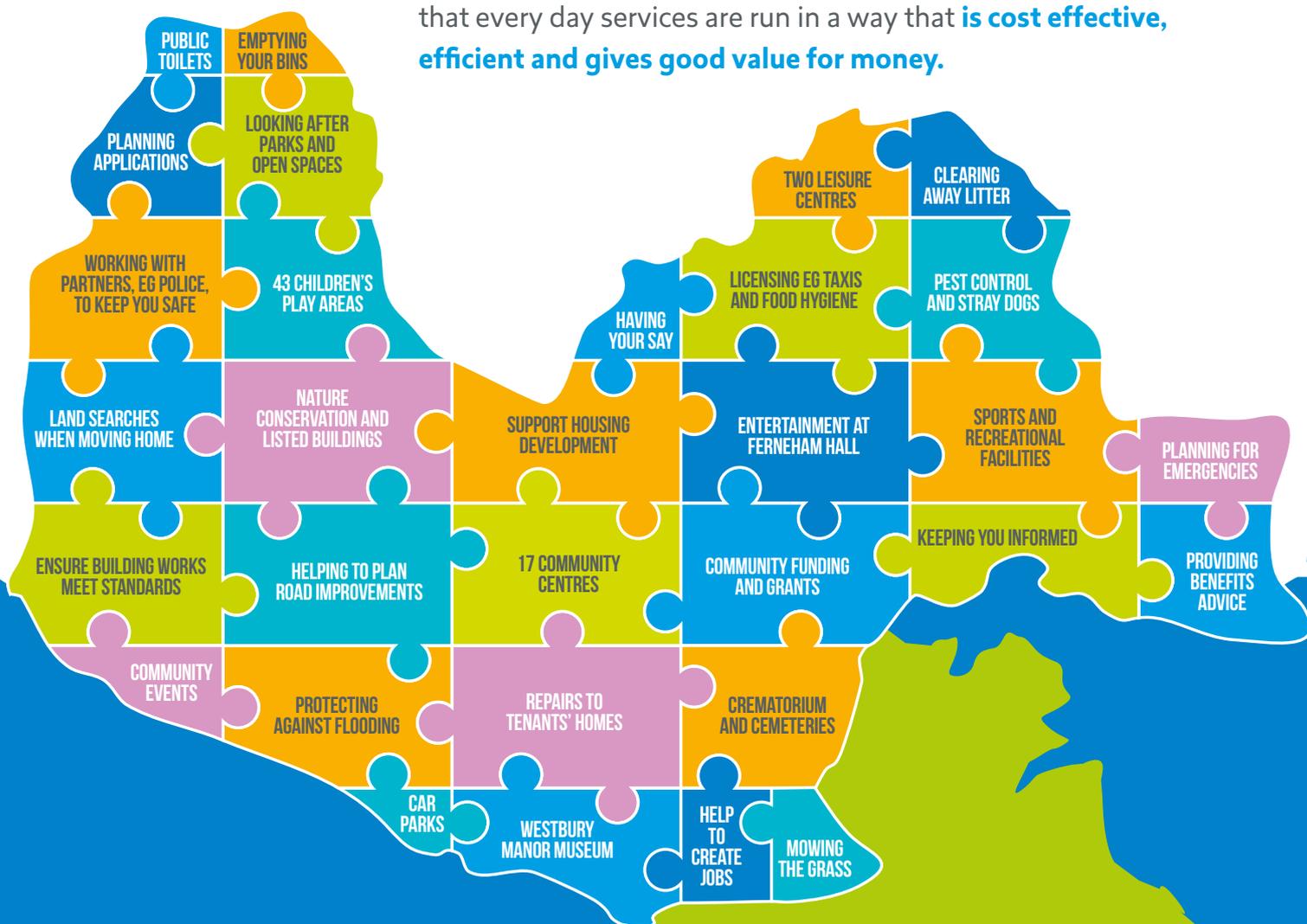
6 DYNAMIC, PRUDENT AND PROGRESSIVE COUNCIL

by making sure that the decisions we make are transparent and that arrangements are in place to secure on-going improvement. Our overall priority is to ensure that we offer good value for money by providing high quality services and maintaining high levels of customer satisfaction, whilst keeping council tax levels low when compared to other district councils.

“WE WILL GIVE PEOPLE GREATER INFLUENCE OVER THE DECISIONS THAT AFFECT THEIR LIVES...”

It's the **LITTLE THINGS** **THAT MATTER**

Although it is the big projects that get the headlines, it is the day to day work we carry out that takes up most of our time and energy. It is also what the Fareham element of your council tax pays for. We know how important it is to you that we get the basics right and we work really hard to ensure that every day services are run in a way that **is cost effective, efficient and gives good value for money.**



PRIORITY one

Between now and 2023 we have big plans for improvements all of which are driven by our corporate priorities. You will be able to keep an eye on how we are doing as key milestones will be included in our annual review.

PROVIDING HOUSING CHOICES

Ensuring everyone has somewhere to live is a vital role for Council.

Working against the backdrop of a national shortfall in housing and accommodation, we have worked hard to develop key strategies that will enable us to ensure there are housing choices for people in Fareham. We will...

- Enable the delivery of a new Garden Village at Welborne, providing thousands of new homes, new jobs, new schools and new leisure facilities.
- Prepare a new Local Plan, which will plan for the provision of new homes, and employment space, across the Borough up to 2036.
- Prepare and implement a new Affordable Housing Strategy, which will determine the Council's future role in the provision of housing.



“ENSURING EVERYONE HAS SOMEWHERE TO LIVE IS A VITAL ROLE FOR COUNCIL.”

PRIORITY TWO

PROTECT AND ENHANCE THE ENVIRONMENT

The environment in which we live helps to shape our experiences and the way we live our lives. We want to make sure that the things we enjoy today will still be around for future generations.

As well as protecting our assets, the next few years will see some exciting developments across the Borough. We will...

- Transform the fields and verges on the boundary of Daedalus into Daedalus Common, an exciting new area of public open space for the local community.
- Create Abbey Meadows, a new park in Titchfield, providing easy access to the countryside for local people.
- Transform woodland areas at Coldeast to create new public open spaces. (Complete July 2017).
- Deliver major coastal defence schemes at Portchester and Hill Head.
- Increase our recycling rates and reduce the amount of household waste.
- Continue with our 'Give Plastic the Push' campaign, aiming to reduce the use of single use plastic in the Borough.
- Develop an action plan to mitigate and adapt to impacts of climate change in Fareham and reduce our carbon footprint.

“WE WANT TO MAKE SURE THAT THE THINGS WE ENJOY TODAY WILL STILL BE AROUND FOR FUTURE GENERATIONS.”



PRIORITY three

STRONG, SAFE INCLUSIVE AND HEALTHY COMMUNITIES



“PROMOTE AND
SUPPORT THE
DELIVERY OF
WELBORNE...”

Feeling safe and secure in our homes and everyday activities is vital for our wellbeing and peace of mind.

We also know it is important to local people that we recognise and protect the identity of existing and new communities. This includes the provision of local facilities. We will...

- Promote and support the delivery of a Garden Village at Welborne, as part of a planned sustainable new community to come forward over the next 20 years.
- Build 400 new graves as an extension to Holly Hill cemetery to increase the number of burial plots available to those living in the west of the Borough.
- Review our approach to Community Safety, including analysis of CCTV, street lighting and landscaping to ensure that we make the Borough as safe as possible.
- Deliver four sustainable measures supported as part of the Council's 'Let's Clear the Air' campaign, aimed at ensuring nitrogen dioxide levels across Fareham do not exceed national guidelines.

PRIORITY four

MAINTAIN AND EXTEND PROSPERITY

We recognise that business growth is essential to the local economy, providing good quality jobs for local people and creating attractive, vibrant town and district centres.

As well as supporting and protecting existing businesses we want to attract new employers to our Borough providing opportunities for future generations. We will...

- Commence the regeneration of Fareham Town Centre, which will include the provision of new homes, improvements to retail, leisure and entertainment facilities and changes to parking provision.
- Construct a second phase extension to our highly successful Innovation Centre at Daedalus, offering office and working space to new businesses and creating new jobs within the Borough. (Complete March 2018).
- Enable the redevelopment of Portchester District Centre, which will include improvements to the shopping precinct, the provision of new homes and improvements to car parking facilities.
- Continue to implement our vision for Daedalus. We will build the necessary roads and services to unlock new employment opportunities at Swordfish Business Park, building new hangars and facilities to support the development of the airport and encourage employers to relocate and grow their businesses on the site.
- Support the construction of major highway schemes across the Borough to include the Stubbington Bypass, improvements to the southern section of Newgate Lane and a redesigned “all moves” Junction 10 on the M27. (Newgate Lane complete April 2018).
- Encourage the provision of more A Level courses within the Borough.



“A VIBRANT SHOPPING CENTRE IS AN ASSET TO ANY COMMUNITY...”

PRIORITY five

LEISURE OPPORTUNITIES FOR HEALTH AND FUN

Fareham is an attractive place to live and well-equipped with a whole host of leisure activities.

As a Council we are constantly seeking to improve leisure facilities for residents and over the coming years we will see some exciting developments. We will...

- Transform Westbury Manor into a vibrant “culture stop” in Fareham Town Centre. (Complete July 2017).
- Transform Ferneham Hall into a new arts and entertainment venue with a community focus.
- Provide new sports pitches and children’s play area at Coldeast. (Complete July 2018).
- Provide a new allotment site in the Stubbington area.
- Improve the facilities at Cams Alders Recreation Ground to meet the needs of the sports clubs and encourage greater participation by the community.



“TRANSFORM WESTBURY MANOR MUSEUM INTO A ‘CULTURE STOP’...”

PRIORITY six

A DYNAMIC, PRUDENT AND PROGRESSIVE COUNCIL

We are constantly seeking ways to reduce our spending and make your money work harder so that we can continue to deliver good services.



We will...

- Continue to work within a balanced and sustainable budget, recognising the reduction in Government funding.
- Continue to implement systems thinking* across all Council services to ensure a customer focused approach and the quick resolution of problems.
- Develop the Civic Offices to be an attractive working environment for existing and prospective tenants.
- Undertake a major review of all Council owned land and buildings to ensure that we are making the best use of our assets.
- Be alive to new opportunities for further investment in commercial properties to boost income and help meet corporate priorities.
- Continue to explore opportunities for shared services, partnerships and joint working with neighbouring Councils.

*Systems thinking helps to design Council services so that the needs of the customer are met in the simplest and most efficient way.



Strategic FRAMEWORK

Our strategic framework is made up of key financial and planning documents that help shape the work of the Council.

CORPORATE STRATEGY sets out our vision and priorities for the medium-term (i.e. five years). It also includes a set of improvement actions that describe the key projects and initiatives that we will focus on over this period.

LOCAL PLAN sets out the policies that will determine future land use to meet the needs of the corporate strategy.

MEDIUM TERM FINANCIAL STRATEGY AND ANNUAL BUDGET addresses the financial implications of all the Council's strategies and plans.

The corporate strategy and other strategies and plans are supported by local service agreements, which include a range of measures that demonstrate the general performance and degree of success of the Council.

Email your comments to consultation@fareham.gov.uk



FAREHAM

BOROUGH COUNCIL

Report to the Executive for Decision 02 November 2020

Portfolio:	Policy and Resources
Subject:	Solent Airport Consultative Committee
Report of:	Director of Planning and Regeneration
Corporate Priorities:	Maintain and extend prosperity

Purpose:
To approve the establishment of a Consultative Committee for Solent Airport.

Executive summary:
The establishment of a consultative committee is considered good practice, even at airports that are not required to have one by law. Whilst not decision making, the Solent Airport Consultative Committee will enhance the airport's management and operations by facilitating constructive discussion between interested parties and helping to resolve any differences while maintaining an overview of trends.

Recommendation:
It is recommended that the Executive:

- (a) approves the establishment of a Consultative Committee for Solent Airport, as outlined in the attached report; and
- (b) agrees to appoint a Chairman and Vice-Chairman, together with nominations of three other members of the Consultative Committee from Fareham Borough Council Members.

Reason:
To provide an opportunity for open and effective communication between Solent Airport, their local communities and the users of the airport about the impact of airport operations.

Cost of proposals:
There are no direct financial implications. The administration costs of the Solent Airport Consultative Committee can be absorbed within existing resources.

Appendices

Appendix A: Solent Airport Consultative Committee Draft Terms of Reference

Background papers:

Guidelines for Airport Consultative Committees, Department for Transport, 2014

Reference papers: None

FAREHAM

BOROUGH COUNCIL

Executive Briefing Paper

Date:	02 November 2020
Subject:	Solent Airport Consultative Committee
Briefing by:	Director of Planning and Regeneration
Portfolio:	Policy and Resources

INTRODUCTION

1. Airport Consultative Committees are a well-established way in which airports can communicate openly and effectively with their local communities and the users of the airport about the impact of their operations in the hope that any issues can be resolved amicably. They are structured fora that provide an opportunity for the exchange of information between aerodromes and interested parties and they can make recommendations to the aerodrome management and other bodies when appropriate.
2. Some of the 500 or so aerodromes throughout England, Wales and Scotland are required by law to have facilities for consultation; the Government considers that a consultative committee is the best vehicle for this. Solent Airport is not required to do this by law but, given that it is considered good practice, the Council wishes to establish one.
3. Most Airport Consultative Committees are made up of representatives of users of the airport, local authorities and other organisations from the community surrounding the airport that have an interest in the operations and management of the airport. Topics discussed at meetings can vary widely, but often include environmental issues, airport development, updates on airport operations, an overview of any passenger service issues and surface access.
4. The nature of consultative committees depends upon the type and scale of the aerodrome but they should all recognise the wider role of the airport as an important local employer and influential driver in the local economy, as well as considering the local environmental impacts of an airport. They are not dispute resolution fora and nor do not have any executive or decision-making power over the aerodrome; however, they can facilitate constructive discussion and help resolve differences while maintaining an overview of trends. They also do not prevent interested parties from raising concerns directly with the airport.

PROPOSALS FOR A CONSULTATIVE COMMITTEE FOR SOLENT AIRPORT

5. The Council proposes to establish a Consultative Committee for Solent Airport to:

- Exchange information and ideas;
 - Consider and comment upon the airport's administration, operation and development, including:
 - Existing and proposed facilities at the airport
 - Surface access issues associated with the airport
 - The environmental impacts of the airport, including noise
 - The role of the airport in the local and regional economy, including as a local employer;
 - Maintain an overview of trends, performance, perceptions, complaints and potential challenges;
 - Make recommendations to the airport management, and other bodies where appropriate.
6. Membership will comprise seven local authority representatives who will be appointed alongside four representatives invited from the users of the airport and a further four representatives invited from the wider community around the airport. The Chairman and Vice Chairman will be appointed by Fareham Borough Council as the Council is the owner of the airport and ultimately responsible for the overall operation of it. A senior representative of the airport management will be present at each meeting.
7. The Consultative Committee will be independent from the airport. Members will be representatives of wider organisations and not appointed in a personal capacity. Organisations seeking to represent their community's interest should have a written constitution and documented membership.
8. Meetings will be held at least twice a year. Fareham Borough Council will provide the secretariat for the Committee and Solent Airport will meet any costs incurred by the provision of venue. Details of the Committee's membership, schedule of meetings and notes of meetings will be available on the website.
9. The existing contract with Regional and City Airports Ltd, who operate the airport on a day to day basis on behalf of the Council, allows for the establishment of a consultative committee.

FINANCIAL IMPLICATIONS

10. There are no direct financial implications. The administration costs of the Solent Airport Consultative Committee can be absorbed within existing resources.

CONCLUSION

11. The establishment of a consultative committee is considered to be good practice, even at airports that are not required to have one by law. The Solent Airport Consultative Committee will enhance the airport's management and operations by facilitating constructive discussion between interested parties and helping to resolve any differences while maintaining an overview of trends.

Enquiries:

For further information on this report please contact Sarah Ward (Ext 4669).

SOLENT AIRPORT CONSULTATIVE COMMITTEE DRAFT TERMS OF REFERENCE

Objective

To foster open and effective communication and build understanding between Solent Airport and its users, local residents and the business community about the impact of airport operations

Role

The Consultative Committee holds no decision-making power but it can:

- Exchange information and ideas
- Consider and comment upon the airport's administration, operation and development, including:
 - Existing and proposed facilities at the airport
 - Surface access issues associated with the airport
 - The environmental impacts of the airport, including noise
 - The role of the airport in the local and regional economy, including as a local employer
- Maintain an overview of trends, performance, perceptions, complaints and potential challenges
- Make recommendations to the airport management, and other bodies where appropriate

Principles

- The Consultative Committee is independent from the airport
- Members should be representatives of wider organisations and not appointed in a personal capacity
- Organisations seeking to represent their community's interest should have a written constitution and documented membership

Membership

The Consultative Committee will comprise 15 Members who represent the interests of aerodrome users, local authorities, residents, local businesses and other interested parties as follows:

Technical advisors may support Committee Members but should not participate in Committee proceedings.

A senior representative of the airport management should be present at each meeting.

Members should adhere to the standards of behaviour expected of Consultative Committee members, as set out in the Code of Conduct (Appendix 1).

Chairman

The Chairman and Vice Chairman will be appointed by Fareham Borough Council.

Secretariat

Fareham Borough Council will provide the secretariat for the Committee and Solent Airport will meet any costs incurred by the provision of venue.

Meetings

The Committee will meet at least twice a year.

Any member of the Committee can request that an item is placed on the agenda but the Chairman has the ultimate discretion. The Chairman should ensure that there is an appropriate balance of issues discussed at each meeting.

The Agenda and any supporting papers will be available one week in advance of each meeting.

Notes of the meetings will concisely reflect the issues and views discussed. Actions will be recorded and followed up at subsequent meetings.

All business will be operated by consensus. Voting will only take place when it concerns the membership of the Committee. In the event of a tie, the Chairman will have the casting vote.

Public participation

The local community and airport users will be made aware of the existence of the Committee, its role and how to contact its Secretariat.

Details of the Committee's membership, schedule of meetings and notes of meetings will be available on the airport's website.

Review

These Terms of Reference will be reviewed annually.

**APPENDIX 1
SOLENT AIRPORT COMMITTEE
MEMBERS' CODE OF CONDUCT**

RESPECT	Committee members should always treat each other with respect and courtesy
COMMITMENT	Committee members should dedicate sufficient time to prepare for and attend meetings, including seeking advice and views from others in their organisation where appropriate
CONFLICTS OF INTEREST	Members should identify and declare any conflicts of interest (actual, potential or perceived), particularly where members do not represent an organisation
PARTICIPATION	Members should participate fully in meetings. They should listen to what others have to say and keep an open mind while contributing constructively to discussions. Actions assigned to members should be fulfilled in a timely manner and progress reported back at the next meeting
OPENNESS AND ACCOUNTABILITY	Members should be open and accountable to each other and the organisations and communities they represent about their work on the committee
CONFIDENTIALITY	Members should respect the status of any confidential issues they discuss

